

Parent Requirements for Device Request

✓	Check off when completed. Turn this page in with forms.
	<p>1. I have obtained all the necessary forms (downloaded from email or website or picked up hardcopy from school):</p> <ul style="list-style-type: none"> a. Technology Responsible Use Form b. Student Publication/Audio/Video Release Form c. WES Digital Device Use Policy
	<p>2. Parent and student(s) read and signed the <u>Technology Responsible Use Form</u>. Each student using the device must have a completed and signed form. (Please submit a duplicate if already turned in at the beginning of school.)</p>
	<p>3. Parent read and signed <u>Student Publication/Audio/Video Release Form</u>. Form must be marked “yes” to receive a Chromebook. (please submit a duplicate if already turned in at the beginning of school).</p>
	<p>4. Parent and student(s) read and signed the <u>Digital Device Use Policy</u>. Each student using the device must have a completed and signed form.</p>
	<p>5. Our household has internet/wifi connection.</p>
	<p>6. Our household has an accessible electrical outlet to plug the device into.</p>
	<p>7. Call the Wailuku Elementary School office to request a device or visit the WES Website and fill out the online form. You will be notified of a pick-up time.</p>
	<p>8. Bring all proper forms (completed and signed, including this checklist) when picking up the device. All forms must be completed and signed before a device will be loaned out (one Chromebook per household).</p>