

PTSA Board Meeting Minutes
Wailuku Elementary
August 13, 2019

In Attendance: Dr. Nikan Arapoff, Noelani Castro, Miki Mochizuki, Chad Apana, Chelsea Fernandez, Diana Merantza, Todd Ayotte, Keki Tapuro, Ashely Farias, Donovan Agawa, Teddy Mueller, Andrea Maniago, Kim Holokai, Heather Ross

Meeting called to order at 5:30 PM

Welcome: Chad welcomed all attendees. Members introduced themselves.

Student Council Report:

- Introductions
- Requested \$600 to purchase supplies t-shirts, sprit week, spring baskets – previously budgeted and approved

Principal's Report:

- Enrollment-650. Projection was 692. We have a negative carryover of 92K. We had our staffing set and the kids didn't show up. We were able to do some rightsizing, and we are fiscally responsible in an environment of declining enrollment.
- Class sizes: K-18, 1-23, 2-18, 3-21, 4-22, 5-24
- Open House for Grade K on 8/28 5:30-6:30
- Book Trust (free books every month for up to \$7) for all students in PreK to 3rd grade this year.
- **Continuing initiatives:**
 - Continuing Response to Intervention in Reading during school hours;
 - Gr. K, 1 (2018-2019) beginning foundational skills reading program.
 - Gr. 2 (2019-2020)
- **New Initiatives:**
 - Math Project for BKM Complex
 - 1st grade will pilot the program at WES
 - West Ed Project for EL
 - Creative Movement - with MAPA through Artist in the Schools grant they secured on our behalf for K-2 in Semester 1 only. All K-5 will do Visual arts in Semester 2.
- Gr. 3,4,5 test results at the end of last year under review by Board of Education; to be released to the public this month.
- Grow Some Good – good turnout last weekend
- Considering Security Systems improvements in the future
- Overflow parking at the Wailuku Elementary Park will be available for the month of August only with the exception of August 19-23.
- Considering in the future long-range language study opportunities
 - For next school year
 - Possibly survey parents

PCNC's Report:

- **OPEN HOUSE** Well, we tried giving away food & paper items again this year in hopes of increasing attendance at Open House. Here are totals for Grades 1-5, which were scheduled Thur., Aug. 1 (Gr. 1 & 3), Fri., Aug. 2 (Gr. 2 & 5) and Mon., Aug. 5 (Gr. 4)

2016-17	2017-18	2018-19	2019-20
Gr. 1	Gr. 1	Gr. 1	Gr. 1
49	46	62	64
Gr. 2	Gr. 2	Gr. 2	Gr. 2
32	53	46	51
Gr. 3	Gr. 3	Gr. 3	Gr. 3
49	31	62	54
Gr. 4	Gr. 4	Gr. 4	Gr. 4
45	58	32	66
Gr. 5	Gr. 5	Gr. 5	Gr. 5
27	53	47	31
202	241	249	266
		567	539 49%

In 2015 we tried gift card drawings (\$50 Safeway and \$50 movie passes, plus individual drawing of \$5 Jamba Juice gift card in each class). In 2016 we tried hot dog dinner (I got it down to \$1.17/person!) to increase attendance. The last three years we've tried paper goods and dry goods giveaways.

- **KINDERGARTEN MEET & GREET** We had our Kindergarten Meet & Greet day on July 30. While we had a little orientation with the parents (paperwork, school FAQ, etc.) teachers observed the children in a classroom setting to better get to know the students before making their class list. 73 of the 91 Kindergarteners came.
- **EVENT/WORKSHOP SCHEDULE FOR 2018** The schedule will be distributed to every student next week, but it is already posted on our website and mobile app.

Aladdin (Sept. 10), Pokemon Detective Pikachu, Dumbo, Wonder Park, How To Train Your Dragon 3 (The Hidden World), LEGO Movie 2. Choose a movie for Movie Night.
Aladdin Selected

- **VOLUNTEER ORIENTATION** Anyone wanting to help out in our school (who has not gone through it before) needs to go through an orientation with me. This takes around 30 minutes and includes a campus tour.
- **BOXTOPS FOR EDUCATION** Noelani Manibog (parent) has graciously offered to help us again this year with collecting, gluing and verifying the tiny coupons for us. Boxtops is going digital! **The new and improved Box Tops mobile app uses state-of-the-art technology to scan your store receipt, find participating products and instantly add**

Box Tops to your school's earnings online. No more cutting, gluing and verifying coupons.

- **eSCRIP.COM** This is a great way to raise money for our school if you shop online!! A percentage of your purchases are given back to our school, and they have all the major retailers (ebay, Macy's, Target, Walmart, Bed Bath & Beyond, etc.!!!) Easy money! Last year I ordered a grill from Lowe's through escrip and earned \$10 to our school! Can you imagine what we could earn from other parents around Christmas time??
- **KINDERGARTEN OPEN HOUSE** Scheduled for Wednesday, August 28.
- **PHONE BOOK CONTEST** We will receive our participation check (in the past it has been about \$350) at the end of August.
- **JAMBA JUICE IS BACK!** Jamba Juice will again be here on Fridays, starting on Aug. 23. We receive 20% back from Jamba Juice sales. These funds go towards our Creative Movement and Fine Arts program, so grab a cool treat and help support our school at the same time!
- **BACKPACK BUDDIES PROGRAM** We will start our Backpack Buddy Program on August 30 or Sept. 6. Kiwanis has agreed to help us again with distribution
- **FACEBOOK, WEBSITE, MOBILE APP** Updates pretty much every day.

Treasurer's Report: See attached report and budget

New Business:

- Movie night: Friday, September 13th at 6:30pm Aladdin
 - Will be held in the cafeteria this year
 - Selling hotdogs, hot chocolate, and other treats free popcorn
 - Teddy Mueller offered to assist with the projector and sound equipment
- PTSA Membership
 - Dues \$10 confirmed schedule of meetings for the year all meetings will be held at 5:30 in the school library
 - September 10th
 - October 15th
 - November 12th
 - December 10th
 - January 14th
 - February 25th
 - March 24th
 - April 21st
- 5th Grade Celebration: Need a venue. PTSA Board is looking into this further
- Science Supply List: Teachers requesting science complete list of items have been posted to the website

Meeting adjourned 6:35pm. **Next Meeting: September 10, 2019, 5:30-6:30**