

**PTSA Board Meeting Minutes
Wailuku Elementary
September 19, 2018**

In Attendance: Chris-Tina Symonds, Diana Merantza, Noelani Chun-Manibog, Traci Lui, Debra Ho, Miki Mochizuki, Huy Vu, Haily Wakamatsu, Mia Matsumoto, Chad Apana, Chelsea Fernandez, Tina Kiyabu-Crowell

Meeting called to order at 5:34 PM

August Meeting Minutes approved via email

September Meeting Minutes will also go to email vote since we don't have quorum tonight.

Welcome: Chad welcomed all attendees. Members introduced themselves. Traci Liu, Baldwin High VP is the acting Principal while Mrs. Stanich is on vacation. Add to agenda: Holiday Boxes and Discount Cards.

Student Council Report:

- The Student Council will be doing a one week activity in October for Anti-Bullying Month. Random Acts of Kindness. The Random Acts of Kindness will take pictures of students who are reported as doing such acts and their pictures will be displayed. PTSA recommends the week to be 10/15-10/19/18, the week following fall break.

Principal's Report: No updates

PCNC's Report:

- **SCHOOL MESSENGER**

The DOE has a new messaging service that they rolled out recently. The letter was sent out a couple weeks ago, and if you had a working phone number with us, you should have received a text asking you to "opt in" to the service. The school messenger app is really cool! You can change the settings of each phone number you have on file with us (when to get messengers, who gets the message, etc.) And it worked during our recent school closures!

- **1st NEWSLETTER**

First newsletter went out on Sept. 1. It's uploaded to the website and mobile app as well as sent out via hardcopy. Unfortunately, not many have opted to receive it digitally (in COLOR). I am sending it out to the youngest and only students, though, to cut back on paper. Still, about 200 families don't have an email address on file with us.

- **WILDCAT RECOGNITION EVENT**

We had our first Wildcat Recognition Event on Tuesday, September 18. Thanks to Chelsea's contact, all Wildcats are still receiving the McDonald's gift certificate, along with their certificate, and IHOP certificate for a free kid's meal! Last night's event was a full house! 34 out of 38 Wildcats showed up with their families!!! That's the most we've had in a while! Thanks again to Roxane Pascual, Kelcie Takayama, and Erin Brennan for helping me with the juice & cookies and clean up!

- **CULTURAL NIGHT!**

We've tried dinners the past to reach out to our ELL families with very little success (about 10 out of 120 students have attended). So, we've decided to have a Cultural Night on November 14 to see if we can't have more success in reaching out to our ELL families. We opened it up to the ELL families first, then we'll open it up to the rest of the student body. Anything that showcases their culture (dance, singing, crafts, etc.) will be accepted. Mandy Kaya, our wonderful ELL teacher, will work with students who want to perform (and she'll also weed through the list of performers). More on this as the date draws near.

- **OUTDOOR CINEMA**

OK, I've had so many parents asking when the Outdoor Cinema will be rescheduled. Let's pick a date and pray for good weather!

- **NAGAMINE PHOTO RESCHEDULE**

Working with Rick to reschedule the Sept. 12 date, which was closed due to Tropical Storm Olivia. He already has a tight schedule, seeing that he takes almost every school's pictures, and with Lane, he had to reschedule both Maui High and Baldwin. I'll let everyone know once I find out.

- **PARENT/TEACHER CONFERENCE**

OCTOBER 22-26. We're trying something different. You'll be able to sign up online for a conference time. If you are not able to sign up online, you can complete the hard copy form that's going out this week and return it to the school. The link will also be posted online.

Treasurer's Report:

- Adjusted Bank Balance (Book Balance) as of August: (To be reported later, no bank statement as of meeting).
- Income Total:
- Outstanding Checks:

- SY 2018-2019 Budget presented. Change made to Discretionary Funds: Line item for Student Council allows for \$600.00. The Student Council has operated with-in this budget for two years. This would be adjusted yearly, the same as all other line items pending total funds available. Members agreed to this for the student council fund, however, need to secure email vote for overall budget.

New Business:

- **Outdoor Cinema is rescheduled for Friday, October 19, 2018.**
- Pumpkin Patch scheduled for October 29, 2018, 6:15 - 7:30 PM, following Wildcat Recognition, 6:00-6:15 PM
- Discount Holiday Cards: Miki will follow-up with Pu'u Kukui School to determine if we will want to join them in in fundraiser. Each card lists several businesses that offer discounts, and the card is good for an entire year (Jan-Dec). More info to come.
- Holiday Boxes: Four Families will be gifted with holiday boxes, our cost will be \$7.50. Families were determined by the school.
- Backpack Buddies: 71 students have signed up so far. The Kiwanis volunteer twice a month to help with distribution. Noelani (PTSA parent) also volunteers. Mahalo!
- FUN RUN 2018: Miki distributed our planning agenda. We will have a separate committee to work on this. All interested should attend our first meeting on 09/24/18.

Meeting adjourned at 6:35PM. **Next Meeting: September 12, 2018**