

**PTSA Board Meeting Minutes
Wailuku Elementary
September 10, 2019**

In Attendance: Noelani Castro, Miki Mochizuki, Chad Apana, Chelsea Fernandez, Diana Merantza, Todd Ayotte, Kekai Tapuro, Ashely Farias, Ashley Smith, Donovan Ogana, Maureen Duffy, Teddy Mueller, Ipo Dutro-Ching

Meeting called to order at 5:34 PM

Welcome: Chad welcomed all attendees. Members introduced themselves.

Student Council Report: First student council meeting is Thursday they are preparing the events calendar for the year

Principal's Report:

Continuing initiatives:

- Continuing Response to Intervention in Reading during school hours;
 - Growth Block
 - Teacher created small groups for RTI push in Growth Block Groups
 - Growth Block began on 9/4
 - RTI push in for small groups began on 9/9
 - Gr. K, 1 (2018-2019) beginning foundations skills reading program.
 - Gr. 2 (2019-2020)
 - Gr. 4 and 4 ECRI training for vocabulary and comprehension
 - Math Project and BKM Complex
 - 1st Grade will be pilot program at WES
 - Attending training this week
- No overflow parking at the Wailuku Park - it has been creating traffic difficulties – appreciate everyone patience
- Follow up with parking options for parent teacher conferences

PCNC's Report:

Mahalo for attending our monthly PTSA meetings! We are so fortunate to have such wonderful people who want to be involved in our school!

• 1st NEWSLETTER First newsletter went out on Sept. 1. It's uploaded to the website and mobile app as well as sent out via hardcopy. Unfortunately, not many have opted to receive it digitally (in COLOR). I am sending it out to the youngest and only students, though, to cut back on paper. Still, about 200 families don't have an email address on file with us.

• WILDCAT RECOGNITION EVENT We will have our first Wildcat Recognition Event on Tuesday, September 24. Thanks to Chelsea's contact, all Wildcats are still receiving the McDonald's gift certificate along with their recognition certificate. We are waiting on the IHOP certificate for a free kid's meal (IHOP now requests we come down in person to request donations). We are purchasing cookies this year to keep costs at a minimum (\$400 for Foodland bakery cookies vs. \$1000 school-made cookies).

• CULTURAL NIGHT! We've tried dinners in the past to reach out to our ELL families with very little success

(about 7 out of 120 students have attended). Last year we had our first-ever Cultural Night on November 14 to see if we could have more success in reaching out to our ELL families. We opened it up to the ELL families first, then opened it up to the rest of the student body. Anything that showcases their culture (dance, singing, crafts, etc.) was accepted. We had 8 participants last year, and it was truly a fun evening! We hope to expand to more cultures (last year's participants want to perform again!) Mandy Kaya, our wonderful ELL teacher, will work again with students who want to perform (and she'll also weed through the list of performers). More on this as the date draws near (Wednesday, November 13).

- **MOVIE NIGHT** We will be showing our first-ever indoor movie in the cafeteria this Friday, Sept. 13! Join us in the cafeteria for a free showing of Disney's live-action, "Aladdin"! Bring LOW-back chairs or blankets. PTSA will sell hot dogs, candy, arare, water & coffee (I'll pick it all up). Popcorn is free, while supplies last (need someone to order and pick up, please, 4 clown bags – Chad will pick up. We need someone to handle the money collection (money box, initial change? – Chelsea will handle Student Council will help sell the candy, arare & water. Set up 5:30 moving tables

- **PICTURE TAKING** Nagamine is here again (today & tomorrow). It's a free dress day for the day your child's class is scheduled. Picture retakes is scheduled for Tuesday, Nov. 5.

- **PARENT SURVEYS** Still going through a stack. I'll let you know the results from the communication survey.

- **PARENT/TEACHER CONFERENCE OCTOBER 21-25.**

- **FUN RUN**

Financial Report: Reviewed report and discussed changes to a few items including May Day, Volunteer Lunches, Visual Arts. Voted on Budget changes passed unanimously – See attached approved budget

New Business:

- **5th Grade Celebration** Wailuku Community Center is not available we are looking at other options
 - Binhi At Ne Nee is available the day before the last day of school May 27 need to confirm and pay to booking fees
- **Fun Run** – Reviewed timeline and next steps to prepare for our Fun Run Fundraiser. Booked dual water slides for the day
 - Attached is the Fun Run Packet and sample request for donation letter
 - Action Items - Letters should be send out by October 1st
 - Envelopes need to be created and ordered
 - Next PTSA meeting we will be putting together the packets to go to students

Meeting adjourned 6:35pm. **Next Meeting: October 15, 2019, 5:30-6:30**